



15 min Grace Period Policy

Dear Valued Patients,

We value our patients and their time which is why our providers try to stay on time with their schedules; therefore it is very important for patients to arrive before or at their scheduled appointment time. When patients arrive after their appointment time this creates problems for the appointments following. We ask all ESTABLISHED patients to arrive no later than their scheduled appointment time and all NEW patients arrive 30 minutes prior to your scheduled appointment time. If you are delayed, please contact the office. Patients arriving 15 minutes past their scheduled appointment time will be asked to reschedule and will be charged \$50 as a missed appointment.

These policies help the office provide quality care to our valued patients.

If you have any questions or need clarification of any of the above policies, please feel free to contact us.

Thank you for your understanding and your cooperation as we implement this policy.

Print Name: _____

Signature: _____ Date: __/__/__